

**San Elijo Hills II Property Owners Association
April 15, 2024
Board of Directors General Meeting
Meeting held at 1103 Santa Rufina Ct.**

Attendance

Board of Directors

Ron Tinkham, President
Steve Snow, Treasurer
Tina Tinkham, Director
Amy Sims, Member at Large
Larry Alessio, Director
Vicki Smith, Director

Absent

Brian Coe, Vice President

Management

Kyle Merritt, Community Association Manager, Keystone Pacific; Recording Secretary

Call to Order

The meeting was called to order at 5:03 PM.

Open Forum

Four (4) homeowners were in attendance. Discussions were held regarding property line and easement disputes, homeowner concerns for neighbor installations on slopes between homes, unapproved exterior modifications, landscaping concerns for insurance and insurance issues for landscape installations.

Minutes

The Board unanimously approved the meeting minutes from the meeting held on March 18, 2024.

Financials

The Board reviewed and unanimously approved the March 2024 financial statements, bank statements, and bank reconciliations subject to year-end-review.

Management Report

The Board reviewed the Action Item List.

Landscape

The Board reviewed the Landscape, Work Order Schedule and Drive-Around reports.

Architectural

No applications were submitted.

The Board discussed the current application form and will create an updated Architectural Application.

Correspondence

The Board reviewed any homeowner submitted correspondence, requests, or concerns.

The Board discussed a new community website. Management to contact neighboring San Elijo Hills #1's website developer.

Adjournment

The General Session meeting adjourned at 7:34 PM.

Next Meeting

The next meeting is scheduled for May 20, 2024 at 5:00 PM.

BOARD CERTIFICATION AND APPROVAL OF MINUTES:

This is to certify that San Elijo Hills II Property Owners Association is a California Nonprofit Mutual Benefit Corporation; that the Board is duly constituted; has made all decisions based on reasonable investigation in good faith and with regard to the best interests of the community and its members; has exercised discretion within the scope of its authority under relevant statutes, covenants and restrictions in discharging its obligations; and hereby approve the authenticity of actions reported of this meeting.

Respectfully Submitted:

Kyle Merritt, Recording Secretary

Board Signature