

**San Elijo Hills II Property Owners Association
January 9, 2023
Board of Directors General Meeting
Meeting held at 1137 Santa Madera Ct.**

Attendance

Board of Directors

Ron Tinkham, President
Tina Tinkham, Director
Leanne Marchese, Treasurer
Brian Coe, Director
Amy Sims, Member at Large
Steve Snow, Member at Large

Absent:

Larry Alessio, Director

Management

Jenna Jacobs, Curtis Management Company

Call to Order

The meeting was called to order at 5:06 PM.

Organizational

The Board agreed to keep member positions as is. Newly elected member Amy Sims to serve as Member at Large.

The Board appointed Steve Snow to fill the vacant seat to serve as a Member at Large.

Open Forum

No homeowners were in attendance.

Minutes

The Board unanimously approved the meeting minutes from the meeting held on November 9, 2022.

Financials

The Board reviewed and unanimously approved the November 2022 financial statements, bank statements, and bank reconciliations.

The Board reviewed and tabled the resolutions on disbursements per Civil Code 5380(b).

Management Report

The Board reviewed the action item list and homeowner correspondence.

Landscape

The Board reviewed and unanimously approved (ratified) the proposal from Martinez Landscape for the irrigation work at 1142 Santa Rufina Ct. in the amount of \$1,025.52. **(6-0)**

The Board reviewed the proposal from Martinez Landscape for tree trimming behind 517 Santa Helena in the amount of \$3,603.79. Item tabled – management to obtain additional bid from Atlas.

Architectural

1142 Santa Rufina Ct. – Wood Deck Installation

The Board reviewed and unanimously approved (ratified) the application in accordance with the submitted plans. **(6-0)**

550 Santa Alicia Ct. – Exterior Paint

The Board reviewed the unanimously approved the application with the condition that T. Tinkham review and accept the proposed colors. **(6-0)**

1110 San Ricardo Ct. – Enclose Alcove Area

The Board reviewed and unanimously approved the application in accordance with the submitted plans. **(6-0)**

New Business

The Board discussed the upcoming tree trimming project scheduled for late January.

Next Meeting

The Next Meeting is scheduled for February 13, 2023 at 5:00 PM – location TBD.

Adjournment

The Meeting adjourned at 6:11 PM.

BOARD CERTIFICATION AND APPROVAL OF MINUTES:

This is to certify that San Elijo Hills II Property Owners Association is a California Nonprofit Mutual Benefit Corporation; that the Board is duly constituted; has made all decisions based on reasonable investigation in good faith and with regard to the best interests of the community and its members; has exercised discretion within the scope of its authority under relevant statutes, covenants and restrictions in discharging its obligations; and hereby approve the authenticity of actions reported of this meeting.

Respectfully Submitted:

Jenna Jacobs, Recording Secretary

Board Signature