

**San Elijo Hills II Property Owners Association  
February 13, 2023  
Board of Directors General Meeting  
Meeting held at 1059 San Patricio Dr.**

**Attendance**

Board of Directors

Ron Tinkham, President  
Tina Tinkham, Director  
Brian Coe, Director  
Amy Sims, Member at Large  
Steve Snow, Member at Large (via telephone)  
Larry Alessio, Director

Management

Jenna Jacobs, Curtis Management Company

**Call to Order**

The meeting was called to order at 5:03 PM.

**Open Forum**

No homeowners were in attendance.

**Minutes**

The Board unanimously approved the meeting minutes from the meeting held on January 13, 2023.

**Financials**

The Board reviewed and unanimously approved the December 2022 & January 2023 financial statements, bank statements, and bank reconciliations.

The Board reviewed and tabled the resolutions on disbursements per Civil Code 5380(b).

**Management Report**

The Board reviewed the action item list and homeowner correspondence.

**Landscape**

The Board reviewed the demand for payment letter from Rainscape Environmental Services. Management to send response letter to Rainscape as drafted by the Board.

**Architectural**

1104 Santa Rufina Ct. – Solar Installation

The Board reviewed and unanimously approved (ratified) the application in accordance with the submitted plans. **(6-0)**

1141 San Patricio Dr. – Solar Installation

The Board reviewed the unanimously approved the application in accordance with the submitted plans. **(6-0)**

**Pending Business**

The Board reviewed and unanimously approved (ratified) the proposal from Atlas Tree Service to prune the hedges on the back slope of 517 Santa Helena at a cost not to exceed \$1,720.00. **(6-0)**

**New Business**

The Board reviewed the insurance renewal as prepared by Prendiville Insurance Agency. The annual premium increased \$52 for a total annual premium of \$5,347.00. Item tabled – management to obtain an additional proposal.

**Next Meeting**

The Next meeting is scheduled for April 10, 2023 at 5:00 PM – location TBD.

**Adjournment**

The General Session meeting adjourned at 6:07 PM.

**BOARD CERTIFICATION AND APPROVAL OF MINUTES:**

*This is to certify that San Elijo Hills II Property Owners Association is a California Nonprofit Mutual Benefit Corporation; that the Board is duly constituted; has made all decisions based on reasonable investigation in good faith and with regard to the best interests of the community and its members; has exercised discretion within the scope of its authority under relevant statutes, covenants and restrictions in discharging its obligations; and hereby approve the authenticity of actions reported of this meeting.*

Respectfully Submitted:

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Jenna Jacobs, Recording Secretary

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Board Signature