

**San Elijo Hills II Property Owners Association  
March 18, 2024  
Board of Directors General Meeting  
Meeting held at 1059 San Patricio Drive**

**Attendance**

Board of Directors

Ron Tinkham, President

Brian Coe, Vice President

Tina Tinkham, Director

Amy Sims, Member at Large

Larry Alessio, Director (*departed at 6:24 PM*)

Vicki Smith, Director

**Absent**

Steve Snow, Treasurer

**Management**

Kyle Merritt, Community Association Manager, Keystone Pacific; Recording Secretary

**Call to Order**

The meeting was called to order at 5:01 PM.

**Open Forum**

Ten (10) homeowners were in attendance. Discussions were held regarding posting HOA documents to the website, defining / clarifying posting agendas for meetings, clearer communication to all homeowners and architectural applications to ensure proper neighbor acknowledgments.

**Minutes**

The Board unanimously approved the meeting minutes from the meeting held on February 19, 2024.

**Financials**

The Board reviewed and unanimously approved the February 2024 financial statements, bank statements, and bank reconciliations subject to year-end-review.

**Management Report**

The Board reviewed the Action Item List.

**Landscape**

The Board reviewed the Landscape, Work Order and Drive-Around reports.

The Board tabled the 110 San Leon proposed agreement, landscape installations for neighbor acknowledgements.

The Board unanimously approved Cielo Tree Care estimate #4956 (\$1,500.00) for eucalyptus tree and bee hive removal.

**Architectural**

1104 Santa Madera (*Fence Modifications*) – the Board unanimously approved the application contingent of confirmation that the fencing along the school / front of the home and from garage is no higher than 42 inches per city ordinance.

**Correspondence**

The Board reviewed any homeowner submitted correspondence, requests, or concerns.

**Adjournment**

The General Session meeting adjourned at 6:56 PM.

**Next Meeting**

The next meeting is scheduled for April 15, 2024 at 5:00 PM.

**BOARD CERTIFICATION AND APPROVAL OF MINUTES:**

*This is to certify that San Elijo Hills II Property Owners Association is a California Nonprofit Mutual Benefit Corporation; that the Board is duly constituted; has made all decisions based on reasonable investigation in good faith and with regard to the best interests of the community and its members; has exercised discretion within the scope of its authority under relevant statutes, covenants and restrictions in discharging its obligations; and hereby approve the authenticity of actions reported of this meeting.*

Respectfully Submitted:

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Kyle Merritt, Recording Secretary

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Board Signature