

San Elijo Hills II Property Owners Association
June 12, 2023
Board of Directors General Meeting
Meeting held at 1103 Santa Rufina Ct.

Attendance

Board of Directors

Ron Tinkham, President

Tina Tinkham, Director

Amy Sims, Member at Large

Steve Snow, Member at Large

Larry Alessio, Director (left at 6:31 PM)

Vicki Smith, Director

Absent:

Brian Coe, Director

Management

Jenna Jacobs, Curtis Management Company

Call to Order

The meeting was called to order at 5:05 PM.

Open Forum

Three (3) homeowners were in attendance.

Minutes

The Board unanimously approved the meeting minutes from the meeting held on May 8, 2023. **(6-0)**

Financials

The Board reviewed and unanimously approved the April 2023 financial statements, bank statements, and bank reconciliations. **(6-0)**

The Board reviewed and unanimously approved the resolutions on disbursements per Civil Code 5380(b). **(6-0)**

Management Report

The Board reviewed the action item list and homeowner correspondence.

Landscape

The Board reviewed the landscape walkthrough report.

The Board reviewed and unanimously approved proposal #876360 for trimming and removal of Jacaranda trees at 750 Santa Rufina Court in the amount of \$350.00. **(6-0)**

The Board reviewed and unanimously approved proposal #876362 for installation of a new irrigation system at 827 Santa Rufina Court, 704 Santa Victoria, and 712 Santa Victoria in the amount of \$2,500.00. Item tabled.

Architectural

557 Santa Helena (Front wall replacement)

The Board reviewed and unanimously approved (ratified) the application in accordance with the submitted plans. **(5-0)**

1137 Santa Madera (Garage door installation)

The Board reviewed and unanimously approved the application in accordance with the submitted plans. **(5-0)**

1110 San Ricardo (Patio cover replacement)

The Board reviewed and unanimously approved the application with the condition that the owner submit the City permit once received. **(5-0)**

718 Santa Rufina (Fence installation)

The Board reviewed and unanimously approved the application in accordance with the submitted plans. **(5-0)**

750 Santa Rufina (Rain gutter installation)

The Board reviewed and unanimously approved the application in accordance with the submitted plans. **(5-0)**

Pending Business

Bill Pay

The Board discussed auto-payment options for utility bills.

Proposed Budget/Reserve Study

The Board reviewed the approved budget and reserve study.

New Business

CPA Proposal

The Board unanimously approved the proposal from Beck & Company for preparation of the Annual Review & Taxes in the amount of \$1,115.00. **(5-0)**

Next Meeting

The next meeting is scheduled for July 10, 2023 at 5:00 PM at 1103 Santa Rufina Ct.

Adjournment

The General Session meeting adjourned at 6:47 PM.

BOARD CERTIFICATION AND APPROVAL OF MINUTES:

This is to certify that San Elijo Hills II Property Owners Association is a California Nonprofit Mutual Benefit Corporation; that the Board is duly constituted; has made all decisions based on reasonable investigation in good faith and with regard to the best interests of the community and its members; has exercised discretion within the scope of its authority under relevant statutes, covenants and restrictions in discharging its obligations; and hereby approve the authenticity of actions reported of this meeting.

Respectfully Submitted:

Jenna Jacobs, Recording Secretary

Board Signature