

**San Elijo Hills II Property Owners Association
September 18, 2023
Board of Directors General Meeting
Meeting held at 1103 Santa Rufina Ct.**

Attendance

Board of Directors

Ron Tinkham, President
Tina Tinkham, Director
Brian Coe, Director
Amy Sims, Member at Large
Steve Snow, Member at Large
Larry Alessio, Director (arrived at 5:04 PM)
Vicki Smith, Director

Management

Jenna Jacobs, Curtis Management Company
Kyle Merritt, Curtis Management Company

Call to Order

The meeting was called to order at 5:07 PM.

Open Forum

No homeowners were in attendance.

Minutes

The Board unanimously approved the meeting minutes from the meeting held on August 14, 2023.

Financials

The Board reviewed and unanimously approved the August 2023 financial statements, bank statements, and bank reconciliations subject to year-end review.

The Board reviewed and unanimously approved the resolutions on disbursements per Civil Code 5380(b).

The Board accepted Stongroom Invoice Processing. R. Tinkham and S. Snow to be designated signers.

Management Report

The Board reviewed the action item list and homeowner correspondence.

Landscape

The Board reviewed the landscape walkthrough report.

Architectural

758 Santa Rufina Court (Front yard landscape modifications)

The Board reviewed and unanimously approved (ratified) the application in accordance with the submitted plans.

1128 Santa Madera Court (Roof replacement)

The Board reviewed and unanimously approved (ratified) the application in accordance with the submitted plans.

966 Santa Helena (Solar installation)

The Board reviewed and unanimously approved (ratified) the application in accordance with the submitted plans.

1121 Santa Madera (Paver installation)

The Board reviewed and unanimously approved (ratified) the application in accordance with the submitted plans.

Next Meeting

The next meeting is scheduled for October 16, 2023 at 5:00 PM at 1103 Santa Rufina Ct.

Adjournment

The General Session meeting adjourned at 5:55 PM.

BOARD CERTIFICATION AND APPROVAL OF MINUTES:

This is to certify that San Elijo Hills II Property Owners Association is a California Nonprofit Mutual Benefit Corporation; that the Board is duly constituted; has made all decisions based on reasonable investigation in good faith and with regard to the best interests of the community and its members; has exercised discretion within the scope of its authority under relevant statutes, covenants and restrictions in discharging its obligations; and hereby approve the authenticity of actions reported of this meeting.

Respectfully Submitted:

Jenna Jacobs, Recording Secretary

Board Signature