

**San Elijo Hills II Property Owners Association
October 16, 2023
Board of Directors General Meeting
Meeting held at 1103 Santa Rufina Ct.**

Attendance

Board of Directors

Ron Tinkham, President
Tina Tinkham, Director
Brian Coe, Director
Amy Sims, Member at Large
Steve Snow, Member at Large
Vicki Smith, Director

Absent

Larry Alessio, Director

Management

Kyle Merritt, Community Association Manager; Keystone Pacific

Call to Order

The meeting was called to order at 5:08 PM.

Open Forum

No homeowners were in attendance.

Minutes

The Board unanimously approved the meeting minutes from the meeting held on September 18, 2023.

Financials

The Board reviewed and unanimously approved the August 2023 financial statements, bank statements, and bank reconciliations subject to year-end review.

The Board reviewed and unanimously approved the resolutions on disbursements per Civil Code 5380(b).

Management Report

The Board reviewed the September 15, 2023 Drive Around report.

The Board reviewed the request from 606 Santa Alicia to remove eucalyptus trees behind home.

Landscape

The Board reviewed the Landscape and Work Order reports.

The Board reviewed the Eucalyptus Tree Assessment report n.by Atlas Environmental Services.

Architectural

There were no applications submitted.

New Business

The Board unanimously approved the 2022 Tax and Annual Review from Beck & Co. CPA.

The Board unanimously approved to reschedule the Association's Annual Meeting to Monday, November 20, 2023.

Next Meeting

The next meeting is scheduled for October 16, 2023 at 5:00 PM at 1103 Santa Rufina Ct.

Adjournment

The General Session meeting adjourned at 6:31 PM.

BOARD CERTIFICATION AND APPROVAL OF MINUTES:

This is to certify that San Elijo Hills II Property Owners Association is a California Nonprofit Mutual Benefit Corporation; that the Board is duly constituted; has made all decisions based on reasonable investigation in good faith and with regard to the best interests of the community and its members; has exercised discretion within the scope of its authority under relevant statutes, covenants and restrictions in discharging its obligations; and hereby approve the authenticity of actions reported of this meeting.

Respectfully Submitted:

Kyle Merritt, Recording Secretary

Board Signature